



Archaeological  
Research Services Ltd

**PERSON SPECIFICATION**

**POST TITLE: Archaeological Officer**

|   | <b>ESSENTIAL</b>  | <b>DESIRABLE</b>   |
|---|---|--|
| <b>EDUCATIONAL AND OCCUPATIONAL ATTAINMENTS</b> | Educated to 2:1 degree level or above   | A relevant post-graduate or other professional qualification |
| <b>EXPERIENCE</b>                               | Experience of working in a professional environment<br><br>Experience of taking part in archaeological projects, undertaking a range of fieldwork and post-excavation tasks and dealing with a wide-range of people       |  |
| <b>SPECIAL SKILLS</b>                           | Excellent organisational skills<br><br>Computer literate<br><br>Full archaeological fieldwork skills<br><br>Full driving license  | CSCS Card  |
| <b>DISPOSITION</b>                              | Good communication and interpersonal skills<br><br>Able to work individually and as part of a team<br><br>Mature and professional attitude to work<br><br>Willingness to do as instructed                                 |  |
| <b>INTERESTS</b>                                | Archaeology of Britain  | Period or thematic specialisms                               |
| <b>SPECIAL REQUIREMENTS</b>                     | Willing to work a range of hours (inc. occasional weekend work) in order to take advantage of training courses, attend meetings, and carry out project work <i>etc.</i><br><br>Willing to work away from home as required |  |